



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1. Name of the Institution

GOVT. SHIVALIK COLLEGE NAYA NANGAL

- Name of the Head of the institution DR. (Prof) Amandeep Kaur
Smt. HARJEET GUJRAL
- Designation PRINCIPAL
- Does the institution function from its own campus? Yes
- Phone no./Alternate phone no. 1887220643
- Mobile No: 9501806666
- Registered e-mail GCNAYANANGAL@GMAIL.COM
- Alternate e-mail NK1978H@GMAIL.COM
- Address MOJOWAL
- City/Town NAYA NANGAL
- State/UT PUNJAB
- Pin Code 140126

2. Institutional status

- Type of Institution Co-education
- Location Semi-Urban
- Financial Status UGC 2f and 12(B)

- Name of the Affiliating University **PUNJABI UNIVERSITY PATIALA**
- Name of the IQAC Coordinator **DARSHAN KAUR**
- Phone No. **8264856478**
- Alternate phone No. **1887220643**
- Mobile **8264856478**
- IQAC e-mail address **GK1976H@REDIFFMAIL.COM**
- Alternate e-mail address **NK1978H@GMAIL.COM**

3.Website address (Web link of the AQAR (Previous Academic Year)) <https://gcnayanangal.com/Articles/aqar>

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://gcnayanangal.com/Articles/calendars>

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	2.65	2004	10/11/2004	10/11/2004
Cycle 2	B	2.14	2015	10/11/2015	15/11/2020

6.Date of Establishment of IQAC **09/09/2005**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
00	00	00	00	00

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 2

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

999 1.On the advice of the IQAC, high quality online classes were arranged and e-learning module was setup so that the students can get the latest online education even in the Covid-19 period..

IQAC expressed great pleasure that taking another strong step forward in e-governance, all the admission process of the college has been made online. Apart from this, remarkable work has also been done on LMS and E-content development and online classes. 2.Many important steps were taken to create awareness at the social level to protect against Covid-19. An Webinar on the topic 'Health and Wellness during Covid-19' was organized by IQAC . .The staff members and stakeholders were introduced with the revised framework of NAAC and filling of AQAR

3.IQAC expressed satisfaction that Several Faculty Development Programmes were organized to enable the faculty to master ICT facilities and ELearning and Teaching.

4.IQAC expressed satisfaction on special personality development and finishing programs for all round development of students to prepare them for the relevant field of work. 400th Birth Anniversary of Shri Guru Teg Bahadar ji. A Webinar on the topic 'Guru Teg Bahadar : Jeevan Darshan' was organized by the Department of History, Punjabi and Department of Music on 21-22 July 2020. Another Webinar 'Guru Teg Bahadar : Teg Ate Tej da vismadi Sumel' was organized by the Department of History and Punjabi on 12 February 2021.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards

Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>To deal with the challenges posed by the Covid-19 pandemic, IQAC suggested that online classes and LMS (Learning Management System) of very high quality should be established. So that the students can avail opportunity to get the latest online education at their own place.</p>	<p>On the advice of the IQAC, high quality online classes were arranged and E-learning module was setup so that the students can get the latest online education even in the Covid-19 period.</p>
<p>It was also suggested that the area of influence of e-governance be further increased and it should be implemented in other areas besides the Fee Collection and office work, so that the system can be made more transparent by using the new technology and proceed firmly towards the paper-free office.</p>	<p>IQAC expressed great pleasure that taking another strong step forward in e-governance, all the admission process of the college has been made online. Apart from this, remarkable work has also been done on E-learning module and E- content development and online classes.</p>
<p>It was also suggested that the serious efforts should be made to create awareness in society to combat Covid-19. Another important suggestion made by IQAC to the college authorities that special faculty development programs be conducted to make the faculty more advance in the field of E teaching -learning and professional development</p>	<p>Many important steps were taken to create awareness at the social level to protect against Covid-19. Students are aware through online classes on zoom and google meet</p>
<p>A suggestion was also made that special event such as seminars etc. be organized to commemorate the 400th birth anniversary of Sri Guru Teg Bahadar Ji.</p>	<p>To commemorate 400th Birth Anniversary of Shri Guru Teg Bahadar ji. A Webinar on the topic 'Guru Teg Bahadar : Jeevan Darshan' was organized by the P.G. Department of History, Punjabi and Department of Music on 21-22 July 2020. Another Webinar 'Guru Teg Bahadar : Teg</p>

	<p>Ate Tej da vismadi Sumel' was organized by the Department of History and Punjabi on 12 February 2021</p>
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13. Whether the AQAR was placed before statutory body? **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A	
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website?	
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the College will abide by it.

17.Skill development:

The IT department prepares students for different technical jobs. Many companies prefer students holding B.COM,PGDCA, B.Sc., B.C.A degrees. Job fair is organized by the college with the collaboration of district administration where several multinational companies participate and choose the students as per their requirement. Thus, the education provided to the students prepares them for their future job search

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The availability of courses in Indian Languages will be of great benefit to the students, Such courses should be available from the school level and college will be able to implement them if such courses are allowed by the University. For embedding the Indian Knowledge system in the curriculum, the courses can be designed by the University. The curriculum and credit framework is designed by the university and college does not have any role. The curriculum and credit framework is designed by the university and college does not have any role. As and when the University prepares or provides a curriculum to implement the Appropriate integration of Indian Knowledge system structure of New Education Policy the College will abide by it.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

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20.Distance education/online education:

During COVID-19 pandemic, entire teaching was done online via platforms like Zoom, Google-Meet, Webex, etc. All the teachers were given an orientation to implement the online teaching effectively. The students were provided with the schedule of online classes and all the teachers sincerely followed the prescribed timetable. The students were instructed to keep their videos on and their attendance was marked only

after confirming their online presence. Whatsapp groups for different subjects and different batches were formed where all the necessary information was shared. Many teachers recorded their lectures during the online sessions so that students could refer to them later. Online assignments were given and online quizzes were conducted to evaluate the students' progress. webiste updated during COVID-19 pandemic E-learning module updated on college webiste and Subject wise PPT, links of youtube videos were uploaded on college website through E-learning module which were very much helpful to the students. .

Extended Profile

1.Programme

1.1	370
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1099
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	313
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	359
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	33
File Description	Documents
Data Template	View File
3.2 Number of Sanctioned posts during the year	36
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	50
4.2 Total expenditure excluding salary during the year (INR in lakhs)	1749944.18
4.3 Total number of computers on campus for academic purposes	84
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
Govt. shivalik college has a well-organized system for curriculum delivery and documentation. Academic planning is done before the start of academic year and every department contributes to the preparation of the academic calendar. Distribution of workload and preparation of time table is done in advance by every department.	

Every teacher receives the individual time table along with exam schedules. All the departments are involved in scheduling academic, co curricular and extracurricular events to enrich the learning process. The special feature of our institution is that all teachers' record the daily activities and lectures conducted in their Register . Every department maintains a compensation register where the record of the lectures missed and compensated is maintained. Teachers also retain portion/syllabus completion cards assuring that 100% syllabus is covered. Syllabus is uploaded on the university website and the link of the same is shared by teachers with the students and wards about curriculum. All the new students are oriented to the college in the beginning of the academic year. College thus ensures gearing every student for effective transaction of knowledge. Our institution believes in reaching out to students by adopting learner centric approaches. Though syllabus is prescribed by the university, teachers use innovative method for better delivery of curriculum transaction. Every classroom is well equipped with LCD projector, and black boards. Use of audio visual aids and ICT tools, student presentations, group discussions in classroom enrich the learning experience.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://online.gcnayanangal.com/Articles/other/Examination

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

2020-2021 Academic calendar

We as a college always adheres to the Academic calendar for every new year prepared according to the calendar for the institute which is guided by Punjabi University Patiala. It is prepared department wise activity schedule for better functioning of college. It is to ensure that that curriculum is enriched through various types of activities such as seminars, webinars etc. This is always displayed on the college's website and shres with heads of every department to ensure proper execution throughout the year. A copy of academic calendar for session 2020-21is always attached for reference. Affiliated to Punjabi University , Patiala, we follow the academic schedule provided by the

university. We prepare our own academic calendar for programs following the timelines/guidelines of the affiliating university. Punjabi University Patiala gives guidelines on the following in their academic schedule along with annual activities. 1. Registration for New session (Without Late Fee) 2. Commencement of Classes 3. Announcement of Reappear Examinations schedule 4. Mid Term Test (MTT) 5. Educational Tours 6. Zonal Youth Festivals 7. Preparatory Leave for students 8. End Term Examinations (ETE) including Theory 9. Publication of Result. 10. Last date for applying for Revaluation. 11. Announcement of Reappear Examinations schedule of courses. 12. P.T.A meetings. 13. Feedback from Stakeholders. 14. Tutorial Groups. 15. Annual Athletics Meet

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://online.gcnayanangal.com/Downloads/NAAC/calendars/Academic-Calendar-2020_21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

E. None of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
00	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
00	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
00	
1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year	
nil	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File
1.3 - Curriculum Enrichment	

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The cross cutting issues like Professional Ethics, Gender, Human Values, Environment Sustainability are the parts of almost all the courses of Humanities, Commerce and Science. They are reflected in the syllabus directly or indirectly. The papers of English Literature, Hindi Literature taught to BA classes deal directly with Human Values in the poems, short stories, novels and plays. The papers like Communication Skills, Business Communication, Professional Skills Development Course, Corporate Communication and Public Relations, and Business Ethics taught in the college have Professional Ethics as the part of their syllabi. In BCom. there is a special subject called Environmental Studies which is mainly introduced to make the students aware of Environment and Sustainability. The Foundation courses which are compulsory subjects for 2nd year BA, BCom., BSc. and BCA .directly contribute in sensitizing the studetns to the issues like Gender equality, Human Values, Professional Ethics and Environment Sustainability. The courses of BSc. in Computer Science and BCAhave the topics like Soft skills, Ethical Hacking and Soft computing in the studies. These value-added courses help to build the overall personality ofthe students.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

22

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	www.online.gcnayanangal.com

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1529

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

694

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The learning levels of all the students are assessed carefully and strategically through their class performance, participation in various group activities such as group discussions during class etc. After the assessment of various kinds of learners, a strategy is formed as per the kind of learners in the class whether slow or advanced. After that various teaching methodologies are adopted such as blackboard teaching, PPT Presentations, learning through props, group activities based on model learning for practical subjects, role play or quiz based learning for non practical subjects. Also, easy language is adopted for teaching which is never a one way process. It is always a two way learning process. The use of English as a major language is avoided and the use of mother tongue is also done to compensate both the kind of learners. The assignments are given to the students as per their area of interest so that the students can learn and benefit more from it.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1099	33

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Students centric methods for learning are adopted every year to enable their growth, both mental and physical. Experimental learning is enhanced via activities such as field visits, movie watching, PowerPoint presentation etc various subject quizzes, poster making, collage making is done for participative learning so that the participation so that the participation is encouraged and the interest of students is properly maintained through these activities. Moreover, open class discussions, debates are done in the classroom to promote inquisitive nature of students. Problem solving activities are also conducted such as group discussions, group assignments, students are motivated not only to be better learners in classrooms but also better learners at life

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	NIL

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

It is essential for students nowadays to learn and master the latest technologies in order to meet the needs of professional life. As a result, technology is combined with additional mode of instruction to engage students in long term learning. Information and communication technology is used to support, enhance and optimize the delivery of education. ICT tools such as projectors, computers, printers with photocopier machines, scanners, smartboards are used to help students for a better learning and performance. Faculty also uses online teaching platforms such as moodle for assignments, notes and attendance. Classes are conducted in Google Meet, Zoom. Moreover, online groups are made on whatsapp for easy and convenient delivery of information. Also, students interact with the teachers via these online platforms. Online lectures, quiz, conference, competitions are also held via Cisco Webex, Google Meet etc.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://online.gcnayanangal.com/Articles/eLearning

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

30

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

36

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

9

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

33

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Students are assessed throughout the year on various parameters. There are monthly tests, assignments which are given to students and their performance analyzed. Along with that, students are also involved in various activities and their performance is based on that too. Internal assessments for general subjects is divided in three parts as per assignments, attendance and Mid Semester Test which is given to students on the basis of final exams with the same pattern and marks. Assignments are assigned to students either on the topic of syllabus or on a learning criterion which enhance not only their subject knowledge but also gives them an overview of practical aspect. Research papers are also given to postgraduate students to enrich their qualitative and quantitative research activities.

File Description	Documents
Any additional information	View File
Link for additional information	https://online.gcnayanangal.com/Articles/other/Examination

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal Examinations are conducted throughout the year at regular intervals with a major MST being conducted once in each semester. The MST is purely on the university final examinations guidelines and is set up as per the final exam. The exams are conducted, evaluated and thereafter presented to students for self examination. The students can cross check the exams and can counter question the doubts after the checking of the MST, internal tests. Also sometimes the internal exam is conducted through viva so that the students can self assess themselves via oral evaluation. Assignments are also assigned as per the choice of the students so that they can prepare the topic accordingly. MSTs are planned beforehand for the whole college and are conducted just like final exams. There is a date assigned for the MST of each subject and the results are declared together for all the subjects on the same date assigned

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://online.gcnayanangal.com/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

These are various programs and courses offered by the college, the college has a proper official website where the information regarding various courses is displayed through a proper channel. The graduate and post graduate courses of arts, sciences, commerce and computer are offered with limited number of seats for quality and also with proper students ratio. The link for the same is also attached alongwith

<https://gcnayanangal.com/Article?document=courses>

https://gcnayanangal.com/Downloads/NAAC/other/PROGRAMME-OUTCOMES-BACHELOR-OF-ARTS-_1_.pdf

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://online.gcnayanangal.com/Downloads/NAAC/other/PROGRAMME-OUTCOMES-BACHELOR-OF-ARTS-1.pdf https://gcnayanangal.com/Article?document=courses
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Variou kinds of evaluative measures such as mid semester tests,class tests and quizzes,discussions , seminars to assess the knowledge gained by students are conducted .Beside syllabus various measures to assess mental ability,general knowledge and personality building excersices are also performed.The programs and courses are noted down in details and are also worked upon. The number of students appeared, passed and failed are tracked every year and the improvements in various programs and courses are done .The progression report of the students is also assessed. The various organisations/institutes of the further studies and also of their further work is noted. This is done through a proper channel wherein all the course in charges keep a note of their outgoing students. The outgoing students are also made a member of alumni association so that they can share their experiences of the various courses/programs that they have undertaken.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

343

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://online.gcnayanangal.com>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

04

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

02

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

02

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Tree plantation had been done in July 2020 by NCC/NSS. Poster making, declamation, poetry recitation competition, essay writing competition and guest lecture/seminar was organised by various departments on the occasion of Shri Guru Teg Bahadur Sahib ji. Along with this NCC/NSS cadets participated in "Fit India Cyclothon-2020". Two "One day camp" (Swatch Bharat abhiyan) had been organised by NSS unit. National Voter day, Women Day, National yoga day and science fair programmes were organised at college level.

File Description	Documents
Paste link for additional information	https://gcnayanangal.com/Articles/red-cross/extensionactivity
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

17

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

17

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Govt. Shivalik College in Naya Nangal was founded in 1979. The total campus area is 16.71 acres. There are 35 classrooms and 16 lecture theatre, 12 of which are equipped with ICT. There are ten laboratories in total, with separate labs for physics, chemistry, botany, zoology, and geography, as well as an English language lab. science department has 2 museum of botony and zoology .Furthermore, there are four well-equipped computer labs, each of

which is linked to a wifi network. For teaching, the college has a lot of equipment, such as a projector, computers, Xerox machines, and the internet. COLLEGE ALSO HAS 2 BOTANICAL GARDEN WITH HERBS AND TREES, 1 SEPRATE staff rooms, 3 seminar halls, and 4 browsing areas. There is an examination hall, a conference room. Outdoor facilities are available for football, cricket, athletics and other track and field events, volleyball and basketball, kabbaddi, and an indoor gym. On-campus amenities include separate staff and student parking, a canteen, drinking water coolers, first-aid, security, and fire safety, as well as separate washrooms for men, ladies, boys, and a girls' common room. The office uses a CMS office automation software. The library has a stack room, a reading hall, and a UGC network resource centre seprate PG library with ict facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Govt. Shivalik College has adequate facilities for sports/ games and cultural activities. At Govt. Shivalik College, opportunities related to sports & games are very high and its importance is much cherished. Students from all departments are getting chance to play games and sports, as sports period are mentioned in their regular time table itself, which is further supported by a fulltime sports Teacher. Collegehas sports facilities which are enumerated as below:- Volleyball Court. Badminton Court. Basketball Court. Football Ground ,Indoor hall to do YOGA. Indoor facilities like Table Tennis, Carrom and Chess. Multi-Gym facility for both Students and Teachers. To develop a spirit of healthy competition and to give a platform where maximum number of students can take part in the sports, every year we conduct Annual Sports (A large number of students are participating in various events with full enthusiasm. College provides a wide platform for cultural activities to students. College is organising its Annual Fest named 'TEJAS' & talent hunt where maximum number of students are participating. Students are interested in participating in different co-curricular activities where they can show their creative skills. In every year college is conducting various intra-college competitions where students get opportunities

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

12

File Description	Documents
Upload any additional information	View File
Paste link for additional information	MASTER TIME TABLE, GEO TAG PHOTOS ?
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

909387

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)	
NIL	
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	nil
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	E. None of the above
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
61735	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	

125

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT facilities are regularly updated. College has 4 fibre base wifi internet connections, broadband and fiber optical, apart from a dedicated fiber optical connection for the office. Devices using the internet have increased in college. Departments are networked through Wifi with unlimited internet connection. Most classrooms are ICT enabled and have portable LCD Interactive Panel. . Office is also automated with cloud based CMS software. Online payment facilities for fee payment have been added. The process of admission, salaries, scholarships is computerized. The College has a dynamic website, providing all the necessary information. 09 computers and projectors were added under RUSA funding. Wi-fi was installed in the entire college. New wifi hotspots are being created in the campus under RUSA funding with renovation of networking.

Training programs for staff and students are conducted to enhance their skill on e-Governance, networking and related topics. The management has been substantially augmenting the infrastructural support to update the IT facilities in the college. During lockdown period institution has upgraded its teaching to online mode using Microsoft Team and Google Suite.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

94

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

840557.18

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college administration regularly monitors and supervises the available infrastructure and ensures its upkeep, repair and maintenance. There are committees in the college like Campus Cleanliness Committee, Campus Beautification Committee which are dedicated to the maintenance of the campus. There are incharges of certain departments like Department of Physical Education, BOTANY,ZOOLOGY,CHEMISTRY,PHYSICS etc. Who are fully responsible

for the upkeep of inventories and stock. They maintain a stock register and conduct annual stock checking of their respective departments. The department of Computer Science takes care of each and everything of Computer Labs. At the end of the financial year, report is compiled. Based on this checking, the plan for repair, writing off and purchase of relevant infrastructure facilities is formulated. Requirements, if any of any department is submitted in black and white which is evaluated by Purchase Committee and Maintenance Committee. Then the process follows - Call for quotations, verification of prices, quality of the item etc. Day to day maintenance of classrooms, corridors, lawns and other places is also ensured by the Support Staff. The sensitive equipment's like generators, water motors have been installed in the outer vicinity of the college as a safety measure. Safe and Clean drinking water is ensured through ROs and water coolers. So far as the academic and support facilities are concerned, the Librarian regularly monitors the condition of the library stock, coordinate the timing of issue and collection of books,

File Description	Documents
Upload any additional information	View File
Paste link for additional information	www.online.gcnayanangal.com

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

310

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	WWW.GCNAYANANGAL.COM
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

317

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

317

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

10

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

17

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college does not have a student council or any similar body as university does not permit..The college has a number of committees that assist with college management. Students are represented on some of these committees, such as the Cultural Committee, NSS, NCC, and DLLE. From among those participating in cultural activities, the Cultural Committee picks one boy and one girl as Student Representatives. These two assist the Committee in encouraging fellow students to participate in various cultural activities as well as assisting the Committee in planning events or sending students to events at other institutes. One representative from the National Service Scheme (NSS) is assigned to each unit of 100 students. Our college has two units, and so two representatives.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

17

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the Govt Shivalik College, Naya Nangal r is also known as OSA which has to be registered.with the Principal as its Patron in Chief. It functions to forge a strong bond between the college and its old students. It came into being in the 2004. The Alumni Association consists of 4 bodies: 1. The Patrons 2. The advisory Committee. 3. Central Executive Body 4. The General Body The administrative body of the association comprises the president, the general secretary and the treasurer. Other members of the faculty, who are also old students of the college, are its active members. The administrative body holds meetings from time to time, evolves policies regarding the working of the association. They are also encouraged to make valuable contribution to the association by interacting with the students and the new pass outs. Alumni serve many valuable roles, such as helping to build and grow an institution's brand through word-of-mouth marketing. For instance, positive posts on social media can create buzz and increase application rates. Colleges also rely on alumni to provide mentoring, internships, and career opportunities to students

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year

E. <1Lakhs

(INR in Lakhs)	
File Description	Documents
Upload any additional information	No File Uploaded
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>VISION:</p> <p>Our college is driven to provide excellent educational opportunities that are responsive to the needs of our students, and empower them to meet and exceed the challenges as active participants in shaping the future of our world.</p> <p>VISION ELEMENTS:</p> <ul style="list-style-type: none"> • Multifaceted development: Focus on the academic, physical and mental growth of the students and special focus on personality development and potential tapping. • Holistic growth: Value creation through a model of growth in totality by nurturing youth for overall development and providing special care and attention to girls and minority sections of the society. • Societal Betterment: Doing good for the society by providing education and creating responsible citizens for the future. • Objectives: <ul style="list-style-type: none"> • To provide quality education to the students, a vast majority of which comes from near by rural areas. The college seeks to equip them with basic under graduate and post graduate degrees which are essential qualifications for diverse options. • To attain the status of best education institution in the region. • To work with result oriented plans with "CCC" Policy i.e. Commitment, Concern and Care 	

File Description	Documents
Paste link for additional information	https://online.gcnayanangal.com/Article?document=aboutus
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practises decentralization and participatory management in keeping with its belief in collective leadership and democratic traditions.

A particular reflection of this practice may be seen in the extensive delegation of authority to the Heads of the various Departments in the college.

The Ways in which Heads of Departments participate in the

Management Process:

- The Head of the Department oversees the Teaching Plans of his/her departmental members.
- He/she is empowered to make adjustments in the routine, and to allot teaching assignments and evaluation duties.
- He/she enjoys the privilege of convening departmental meetings where the programmes for the entire term are decided.
- He/she often takes the lead in planning seminars, workshops, career counselling sessions, remedial measures, interdepartmental or/and inter-college exercises, departmental excursions and study tours.
- He/she is at liberty to introduce creative and innovative measures for the benefit of his/her students for example

The English Department runs Reading Club, the Political Science

Department runs the Legal Cell and Punjabi Department Runs Punjabi Bhasha Munch etc .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our College is committed to impart Quality education to the youth enabling them to develop the right attitude, professional competence and inculcating the right ethical value.

The College has very effective internal co-ordination and monitoring mechanisms. The Principal of the College takes initiative to ensure effective co-ordination between and among the functionaries of the College.

On the basis of various policies formulated, objectives are laid down and plans made, a regular follow-up is maintained, thereby encouraging greater support and co-ordination. The Heads of Departments and teachers co-ordinate and plan their individual departmental activities and report to the Principal accordingly. Our quality policy is "to pursue standards of excellence in all the areas of teaching, learning, research, services offered and administration". It has been developed by IQAC based on the objectives set up by the institution for achieving excellence in all the areas of working. The drive towards excellence is instilled among staff members and students by reiterating its importance time and again and has resulted in offering high quality services to our stakeholders. Standardizing routine

procedures, conducting regular interactive meetings at all levels and periodical checks through audits and compliances have ensured adherence to our quality policy. Our quality policy is reviewed by IQAC, taking into consideration the feedback received from the stakeholders.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://online.gcnayanangal.com/Articles/meetings
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

• **Administration:** -All online and computerized is done to practice transparency while sharing information within the college, faculties and departments. The college makes continuous efforts to go paperless in its entire administrative and official works. The college tries its best to keep in touch with the latest tools of administration for example the college staff uses the technology for administration purpose such as use of Smartphone with inbuilt apps like e-mail and Whatsapp through which they share the notes to students and forward the topic of assignments etc. It also helps to provide the brief notice of any event to be held in college.

Finance and Accounts: -The Bursar checks verify and guides the finance and accounts sections from time to time. Fully equipped, computerized methods are followed to keep tracks and records of all finances of the college. The college uses E-governance for transparent functioning of finance and accounts department of the college. Different accounts and salary account are maintained through this system. This helps to increase the efficiency of staff towards the accuracy in financial transactions. The college conducts regular audit of annual books of accounts. The administrative office keeps the all financial records separately as per the events and transactions made for. The administrative office maintains the Books of Accounts properly which helps in auditing procedures.

•

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://online.gcnayanangal.com/Downloads/documents/organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching and Non-teaching:

LTC, Medical Leave, Mobile Allowance, Medical Allowance, GIS

1. Contributory provident Fund/Employee provident fund 2. Gratuity as per rules 3. sabbatical leave will be sanctioned with full pay to regular teaching staff for attending FDP/ Work Shop/Conferences who have registered for /Pursuing to The P.hD work . 4. Six months

Maternity Leave with Pay 5.Canteen Facility is provided

6.Apperciation for Faculty member for good work 7.Employees are encouraged to participate in sports Competitions 8. As per central and Punjab Government rules. 9.Staff club.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

27

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System of Teaching Staff Institute follows a well-defined and framed model of performance appraisal system namely API (Academic Performance Indicator) as

per UGC guidelines.

It is based on mainly three categories

1. Teaching, learning and evaluation related activities

a. Lectures, tutorials, practical hours

b. Lectures or other teaching duties

c. Preparation and imparting of knowledge

d. Use of participatory and innovative methodologies used

e. Examination Duties

2. Professional development, co-curricular and extension activities

a. Student related co-curricular extension and field based activities

b. Contribution to corporate life and management of the department and institution

c. Professional development activities

3. Research and Academic Contribution

a. Research papers published in refereed journal, journals and Conference proceedings

b. Research publication as Book and Book Chapter.

c. Training courses and conferences/seminar/workshop

Student satisfaction is given utmost importance at the Institute and hence it is a part of the faculty appraisal system. The feedback helps to review and improve the quality of the teaching learning processes and measure the effectiveness of course design and delivery.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The internal audit of all the students funds is carried out by the Bursar of the college regularly. The external audit of all Govt. grants/other grants is carried by auditors of the AG Punjab. The last external audit was done in April 2015. Being a Govt. institution the college complied with all the suggestion/objections of the auditors. The college, on its own, arranges the audit of all PTA and HEIS funds.

File Description	Documents
Paste link for additional information	6.4.1 Internal Audit PTA and HEIS report-2020-21
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- Institute maintains & follows a well-planned process for the mobilization of funds and resource.
- The process involves various committees of the institute as well as the Department Heads and Accounts office.
- Institute has designed some specific rules for the fund usage and resource utilization.
- Mobilization of Funds, the student Tuition fee is the major source of income for the institute.
- A finance committee has been constituted to monitor the optimum utilization of funds for various recurring and non-recurring expenses
- The purchase committee seeks quotations from vendors for the purchase of equipment, computers, books, etc.
- The quotations are scrutinized by the finance and purchase committee before a final decision is made based on parameters like pricing, quality, terms of service, etc.
- The Principal, finance and purchase committees along with the accounts department ensure that the expenditure lies within the allotted budget. The intervention of the management is sought in case the expenditure exceeds the budget.
- Resource Mobilization Policy and Procedure. Before the financial year begins, Principal and Heads of Departments prepare the college budget.
- The institutional budget includes recurring expenses such as salary, electricity and internet charges, stationary & other maintenance costs.
- It includes planned expenses such as lab equipment purchases, furniture, and other development Expenses.
- The budget is scrutinized and approved by the Bursar, Council and Principal of the college.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing

the quality assurance strategies and processes

IQAC is one of the major policy making and implementing unit in our college. It strives hard for upgrading the college infrastructure and all support facilities to meet the standards of higher education and growing need of students.

It assesses and suggests the parameters of quality education. The college takes academic audit of each department and various committees every year through IQAC to increase and maintain the quality of education.

At the beginning of academic session, the committee collects academic plan including publication, extension activity, collaboration, innovative and best practices, assignment, ICT based activity, students competition, seminar and workshop supposed to organize for better performance.

The report of the committee was submitted to the IQAC and the same is put in the College Development Committee for discussion, suggestion and approval. Due to implementation of such academic audit, it is found out that all departments and committees have been constantly

Improving their curricular, co-curricular and extra co-curricular performances. Green practices in the campus:

The IQAC proposed to initiate various green practices to maintain eco-friendly college

campus through the activities i.e. Tree Plantation, Paperless Work, Plastic Eradication, Clean and Beautiful Campus, Save Power, Paper Bag Workshop, Awareness Programme on Renewable Energy and e-Waste Management.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed. Admission to various programmes, summer, winter and mid-term vacations, examination schedule and declaration of results are notified in the Academic Calendar. All newly admitted students have to compulsorily attend the Orientation Programme, The uniqueness of the Education system, the teaching learning process, the system of continuous evaluation, compulsory core courses, various cocurricular activities, discipline and culture of the Institute. Students are apprised of the Time-Table, Programme structure, syllabi of the courses before the semester commences. Important announcements are made in the orientation and attendance and conduct of Class Committees are regularly conducted with students to take feedback and appropriate steps are taken to enhance the teaching-learning process.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	WWW.ONLINE.GCNAYANANGAL.COM
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year****Gender Equity**

Government Shivalik College Naya Nangal ensures that there is a equal empowerment to all students and providing them same human rights. The meaning of gender equity for this institute means to promoting fairness in education and all the students of this institute will be free to pursue their education without fear of discrimination because of their gender. Empower their students means to believe in their potential to achieve their dreams regardless of their gender identity and their gender is a strength never a weakness. This institute had celebrated GIRLS CHILD DAY on dated 24 january 2020 to promote the awareness related to BETI BACHHO BETI PADAHO. To aware the gender equity our legal literacy cell organized many saminars and awareness programmes.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Girls common Room

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system

Hazardous chemicals and radioactive waste management

Solid Waste Management:-

Government Shivalik College Naya Nangal has proper system of solid waste management. Our workers collect, treat and dispose properly solid waste material. The sources of solid waste include garbage, paper, plastic, glass, rubber, sanitary, food waste and gunny bags etc. The primary goal of solid waste management is reducing and eliminating adverse impact of waste materials on human health and the environment to support economic development and superior quality of life. Students and staff are educated on proper waste management practices through interaction with the students, advertisement on notice boards and displaying slogans on walls in the campus. The institute has installed Sanitary Disposal Machines (SDM) in girls' toilets.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles

A. Any 4 or All of the above

2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Government Shivalik College organized a college level YOGA DAY. Yoga is a powerful tool for individuals, community and countries to improve both mental and physical health. Beside this to uplift the cultural harmony in college a lot of writing competitions, poetary competitions, quiz competitions, seminars and poetary recitation etc had been organized on 400 PRAKASH DIVAS of GURU TEG BAHADUR JI. Guru Teg Bahadur ji was the ninth Guru of ten Gurus who founded the sikh religion and the leader of Sikhs from 1665 until his beheading in 1675. He was a linguist familiar with Persian, Arabic and Sanskrit as well as his native Punjabi. College had organized a poster making competition related to PUNJABI MONTH on 03 june 2021 by political science department. Our college had also organized a seminar on 150th birthday of Mahatama Gandhi ji on 8 october 2020.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To strengthen the spirit of nationalism, students are engaged in various activities to make them constitutionally aware and

responsible towards community, state and country. The Election Commission of India is an autonomous constitutional authority responsible for administering election process in India and our college had organised an debate competetion progamme on this to aware our students who attained the age of majority. So on dated 25 january 2021 National Voters Day was celebrated in the college and Constitution Day campaign was launched to commemorate the enactment of the Indian. With all the energy of the young age and the sharpness of the students mind, the just-out-of-college guys have higher probabilities to clear UPSC exam and for that career counselling cell organized a webinar. Beside this college had organized a poster making competetion on Observance of Vigilance Awareness Week on dated 29 october 2020. College had adopted a system of BUDDY groups. Its a system in which two to five individuals, the "BUDDIES" operate together as a single unit so that they are able to monitor and help each other. To promote this BUDDY programme college had organized a webniar. On dated 24 july 2020 state level webinar on "Emerging Dynamics in Employment of Youth Post COVID _19 Challenges and Opportunities was celebrated in college. Beside this tree plantation day was always celebrated in college campus and beautiful sceneries of greenry is the best example of tree plantation in our college. Special emphasis was given on college cleanliness.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Important national days like Independence Day, Republic Day and Gandhi Jayanti are observed by organizing tree plantation drive, painting, poster making competitions and mass awareness programmes instilling patriotic fervor amongst students. Our country has so many festivals and mythological stories related to forest and trees. " Trees exhale for us so that we can inhale them to stay alive. Can we ever forest that? " With the onset of the monsoon, tens and thousands of saplings are planted all across Punjab and this Van Mahotsav creates enthusiasm and awareness amongst the masses. The Independence day is dedicated to all the Indians who have contributed to the country in one or another way and on dated 15 August 2020 our college had organized Independence Day religiously. On dated 21 June 2021 we had celebrated the international yoga day. Yoga is a physical, mental and spiritual practice which originated in ancient India. Authorities said they chose the date because it is the longest day and is considered important in many parts of the world. To celebrate and protect cultural, regional, linguistic, communal, socio-economic diversities, the college has constituted various societies like Women Cell, NSS, NCC etc. which organize events and encourage students to take part in them.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

TITLE OF THE PRACTICE:- Environmental Sensitivity.

OBJECTIVE OF THE PRACTICE:- Creating environmental awareness.Conserving natural resources, and the environment.

THE CONTEXT: - The need to initiate action for the protection of our immediate environment is perceived as urgent. Unless this awareness comes in the formative years and when people are still young, chances are, it never will.

THE PRACTICE: - Environmental sensitivity activities are undertaken under the aegis of NSS, NCC, and Eco Club. Students have been participating in tree-plantation drives. They have been planting trees/plants around the campus to enhance the green cover.

2) TITLE OF THE PRACTICE:- Social outreach activity 'Not me but us'

OBJECTIVE OF THE PRACTICE:- To develop a sense of compassion in the young minds for the deprived sections of the society and to enable them to reach out to their requirements in whatever shortest way possible.

THE CONTEXT: - 'Not me but us' is the need of the hour.The target group at there receiving end is equally benefited. The practice also ensures holistic development of the students in line with the vision of the institution.

THE PRACTICE: NSS, DEPO team and various volunteers are those one who are working for the social outreach activities in the

institution. The responsibilities are distributed and the students organize the events under the supervision of the teacher members.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institutional Distinctiveness: 2020-21

Government Shivalik College, Naya Nangal was established in the year 1979. The college is situated in rural area of district Roopnagar and one of the important educational hub of the state, and offers quality education to 1200 students. Since its inception, college aims at overall development of students so that they emerge in society as knowledgeable and enlightened citizens through acquired value system. So, in addition to studies, students of college are motivated to participate in value based and social activities through NSS, NCC, and Red Ribbon Club. Besides, they also participate in noble deeds of donating blood through blood donation camps and whenever emergency arises. Each year, different Professors from various departments encourage the students to take part in various co-curricular activities. For sports events which are organized at the college, all departments share responsibility. Our NSS, NCC, Scouts, Eco-club members and faculty members specially help in organizing and conducting the events such as testing and sanitization of organization against COVID 19 and help our students to prevent their selves from bad impact of COVID 19 and eliminate pathogenic agents on the surface. Our institutions had signed a MOU with BAJAJ FINSERV on certification program offered on Banking, Financial services and Insurance Sector and its aim is to enable skilled and educated students of our college in getting gainfully employed in the financial industry. Our athletes have competed in many renowned national, international events and have made our College and district proud.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- In the present changing scenario due to Covid 19 pandemic, there is indeed a need to have more skills on online academic and administrative working.
- The college hence will have more training programs for its teaching and non-teaching staff members in order to streamline academic and administrative work.
- In addition to these, the college work1. For preparing and submission of pending AQARs of 2015-16 TO 2019-20 to NAAC portal.
- IIQA Submission to NAAC portal.
- To provide opportunities to students for doing problem solving research.
- To organize seminars/workshops/conferences.
- To encourage teachers for developing e-materials on the topics/subtopics taught and store them on the college E-Learning portal as a repository.
- The IQAC will continue to give special attention to promote the use of Information Technology in departments and encourage faculty member to use ICT tools such as smart class rooms, LMS etc.
- IQAC & RUSA committee will enough effort to receive
- The Institution is in the process to implement a complete E-governance system in a phased manner. New modules and sections are being added with every passing year. Once all the segments are computerized independently and the functioning is stabilized from all aspects, these components will be integrated. College admission and fee management system is computerized. Accounts section is also computerized. Software for the computerization of college library will be implemented soon. Presently all these segments are functioning successfully.