Yearly Status Report - 2015-2016

Part A	
Data of the Institution	
1. Name of the Institution	**GOVERNMENT SHIVALIK COLLEGE,NAYA NANGAL**
Name of the head of the Institution	**Dr. Bikar Singh**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01887220643**
Mobile no.	**9417881686**
Registered Email	**gcnayanangal@gmail.com**
Alternate Email	**nk1978h@gmail.com**
Address	**VILLAGE MOJOWAL, POST OFFICE NAYA NANGAL, TEH. NANGAL , DISTT. RUPNAGAR**
City/Town	**NAYA NANGAL**
State/UT	**Punjab**
Pincode	**140126**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**DR. N. K. MENRA**
Phone no/Alternate Phone no.	**01887220643**
Mobile no.	**9501022508**
Registered Email	**gcnayanangal@gmail.com**
Alternate Email	**nk1978h@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.gcnayanangal.com/Article/downloads

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.gcnayanangal.com/Article?document=academiccalendar

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B++**	**2.62**	**2004**	**24-Dec-2004**	**30-Sep-2010**
2	**B**	**2.14**	**2015**	**15-Nov-2015**	**15-Nov-2020**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**01-Mar-2009**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Regular meeting of IQAC cell	16-Jun-2016 1	10
Regular meeting of IQAC cell	27-Jul-2015 1	14
Regular meeting of IQAC cell	21-May-2015 1	7
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt. Shivalik College Naya Nangal	RUSA	CENTRE AND STATE	2016 365	7500000
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9. Whether composition of IQAC as per latest NAAC guidelines:	No
Upload latest notification of formation of IQAC	No Files Uploaded !!!
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1.All the departments are encouraged to conduct seminars, workshops, conferences etc. So seminars are conducted during this academic year 2. All the staff are encouraged to attend seminars, workshops, conferences etc. so faculty attended state level, national level workshops, conferences and seminars during this academic year. 3. Students are encouraged for higher studies. Due to encouragement few students are able to compete and got admissions in Punjab University, Chandigarh Punjabi University, Patiala, and SGTB Khalsa College, and also in Govt. College, Ropar to complete their Postgraduation. 4. Due to the encouragement 8 papers of the faculty were published in various journal's during the academic year 201516 5. Also encourage students to participate in various sports and cultural activity and students participated in various sports activity and won medal

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Plan of Action ADMISSIONS: initiate online admission process from the session 201516 Encourage students to participate in various programs and utilise RUSA funds To conduct curricular activities as per annual calendar Encouraging Physical education students to participate in sports activity	Completed successfully and 1204 students were admitted online ist time through online registration .
Office automation software for effective and accurate information and administration	It is also done successfully software was purchased from RUSA grant and it work very effectively. With this software every information is now online which helps in maintaining records and also helps in effective administration
Encourage students to participate in various programs and utilise RUSA funds	Near about 100 student participate in academic and cultural activities and with the effort of all faculty members 7500000 RUSA fund utilized during the year successfully and maintenance of infrastructure under RUSA grant e.g. electricity work in science block and library.
To conduct curricular activities as per annual calendar	In the starting of session 2015-16 Annual calendar was prepared and all the departments, clubs and association follows the calendar. The meeting of HEIS and PTA association were held according to the calendar.
Encouraging Physical education students to participate in sports activity	150 students participated in various inter college competition and also organise annual athletic meet in the year and near about 150 students from all classes were participated in this event and won medal.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2016**
Date of Submission	**16-Jan-2016**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**A management information system(MIS) is an information system used for decision making, and for the coordination, control, analysis, and visualization of information in an organization. The study of management information systems examines people and technology in an organizational context. The word MIS itself is a self explanatory term. A management information system or MIS is a central data repository capable of not only gathering and storing data but also analyzing it and generating reports from it. College has a quite actively operational website One can access the information anytime. And most importantly, this information can be easily shared with authorized users and records can be easily searched. Reports pertaining to the records can be easily generated. Some of the activities covered like Academic Activities, Management Activities, and Communication etc., Modules For the same are on follows: University Dashboard An Overview of our application: eAcademe is a web based eGovernance application for online registrations, admissions, fee collection using cash/bank challan/online payment gateway. Quick information, events, notices can be sent to registered members, staff, students and parents in few clicks with integrated Transactional SMS Gateway which ensures almost 100 delivery at any time. Pricing is also based on modules and features selected by each institute. Software Modules and Features 1. Web enabled, with integrated dynamic website management. 2. Uploading documents, content on website such as Time Table, notices etc. 3. Organization Profile (College Details, Contacts, Courses etc.) 4.**

	Student Profile including Online Student Registration, Rank List Generation, Academic Records etc. 5. Creating and Managing Staff Profile (Teaching NonTeaching Staff Logins) 6. Admission module (Counselling, Fee, Subject selection etc.) 7. Challan based fee collection with Bank. 8. Bus pass modules for students 9. University internal assessment module 10. Students' University registration return reports 11. House Examination module (Midterm house exams marks entry, result preparation) 12. Final Exam Marks Records (Lower Exams) 13. Fee Accounts module 14. ID Card Generation (Students) 15. Implementation of SMS Gateway (sending important notices, messages via SMS) 16. Student's Scholarship Records (SC Concessional Students with Bank Details) 17. Module Level Permissions/Restrictions for each user 18. Detailed and Summary Reports in All Modules Added Later On 19. Fund wise Day Book 20. Auto allocation of University Registration No 21. University Roll No Upload 22. Name Struck off and Readmission 23. Students' Compiled Photo Sign Download examination module, alumni, library and various other features for college and school management.	

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Govt. shivalik college has a well-organized system for curriculum delivery and documentation. Academic planning is done before the start of academic year and every department contributes to the preparation of the academic calendar. Distribution of workload and preparation of time table is done in advance by every department. Every teacher receives the individual time table along with exam schedules. All the departments are involved in scheduling academic, co curricular and extracurricular events to enrich the learning process. The special feature of our institution is that all teachers' record the daily activities and lectures conducted in their diary. Every department maintains a compensation register where the record of the lectures missed and compensated is maintained. Teachers also retain portion/syllabus completion cards assuring that 100% syllabus is covered. Syllabus is uploaded on the university website and the link of the same is shared by teachers with the students and wards about curriculum. All the new students are oriented to the college in the beginning of the academic year. College thus ensures gearing every student for effective transaction of knowledge. Our institution believes in reaching out to

students by adopting learner centric approaches. Though syllabus is prescribed by the university, teachers use innovative method for better delivery of curriculum transaction. Every classroom is well equipped with LCD projector, and black boards. Use of audio visual aids and ICT tools, student presentations, group discussions in classroom enrich the learning experience. Every department adopts various innovative methods to facilitate the process of teaching and learning. Teachers use Innovative teaching. The institution has a well maintained library, with the latest books required for curriculum delivery. Teachers coordinate with the librarian by giving the requirements and ensuring that the list of books needed for their subjects are available for the students. Students are motivated to visit library and some departments have well equipped departmental library where students have access to books. Vision The college aims to internalize among the students a strong commitment to human values and social justice and sensitize them to evolve a scientific temper and spirit, as reflected in the Motto of the college - Deh Shiva Var Mohe -Shubh Karman te Kabhu na taro- Nishche kar apni Jeet karo (Grant me this Boon, Oh God, from thy Greatness. May I never refrain, from righteous acts, may I fight without fear, all foes in life's battle with confident courage, Claiming the Victory") Mission The mission of the college is to create a progressive and creative cadre of youth, able minded,dynamic and epitome of ethical values; being in tune with the evolving demands of society and sensitive to regional, national and international aspirations. Goals and objectives • To provide equal opportunity of quality education to all irrespective of caste, creed and socio-economic status. • To mould students into rational thinkers, competent workers and responsible citizens. • To sensitize the students about inclusive social concerns like gender sensitization, human rights and environmental issues. • To uphold and instill cultural values among the students. •

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
00	00	Nil	00	00	00

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	00	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	00	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled

00	Nill	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	Nill	0
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Curriculum feedback is obtained Online through a well-structured Questionnaire from Students and Parents annually. The feedback collected in analysed statistically and data is compiled at Institutional level. The feedback regarding the curriculum is taken from final year students which are analysed at college level. On the basis of their suggestions, to enrich the curriculum delivery, seminars, guest lectures, lecture series, project exhibitions, science fair are conducted to enrich their learning experience and perform to their maximum potential. Students are also taken for Field visits to bridge the gap between academia and field. This helps to make the study more practical and reduces the gap between theoretical knowledge and practical application of the same. Feedback from Parents are collected every year. Data collected is analysed and compiled at Institute level and necessary suggestions are deliberated. Thus feedback provides opportunity to students and other stakeholders to actively participate in the improvement of programs of study. It thereby improves the quality of students learning experiences and also gives the Institution a 360 degree view point to overall improve their curriculum planning and delivery as per the expectations of the stakeholders

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	SEM-FIVE	138	78	75
BSc	SEM-THREE	138	98	82
BSc	SEM-ONE	138	158	98
BCom	SEM-FIVE	69	70	68
BCom	SEM-THREE	69	72	69
BCom	SEM-ONE	69	201	69

BA	SEM-FIVE	184	200	184
BA	SEM-THREE	184	191	177
BA	SEM- ONE	190	268	186
BCA	SEM- ONE	50	65	43
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2015	1117	100	38	3	3

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
44	17	6	3	3	2
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Our college has a robust mentoring structure in place, which allows students to form a partnership with a faculty member that can serve as a role model by providing guidance and counseling. Its a type of relationship that meant to help someone with their personal and professional needs. Person. The task of the mentor (Tutor) is to assist the mentee in strengthening their talents, recognizing their skills, preferences, and desires, and thinking about and achieving long-term goals. The mentorship programme is open to all students, but it is especially beneficial to first-year students. The mentor not only assists beginners in adjusting to their unfamiliar surroundings, but also assists them in resolving academic issues and personal issues while they are on campus. .

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1217	44	1:28

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
38	38	0	0	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level,	Designation	Name of the award, fellowship, received from Government or recognized

	international level		bodies
2015	nil	Nill	nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
Nill	00	00	Nill	Nill
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Our Govt. Shivalik College NayaNangal is affiliated to well-known Punjabi University Patiala and pursue the syllabus laid down by the university for every academic year. We follow all the guidelines to carry out internal evaluation system at institutional level. The students are given the subject syllabus at the starting of each semester of the course they have been following. After a particular section has been covered various assessment measures are taken for the evaluation of students such as tutorials, seminars, presentations and practical examinations. An orientation program for newcomers have conducted for each new academic session. Teachers discuss thoroughly the syllabus with students for their understanding on university style exam format. Mid-sem exams and class tests allows teachers to assess the students to track their progress through the semester to identify slow learners specially. The Principal conduct review meetings with the head of departments for the necessary feedback about the performances. Assessment sheets of each students are sent by academic office to parents after each evaluation. Also parents are advised to take corrective measure regarding their wards performance during the course. Extra tutorial classes are conducted for slow learners, absentees and also for those students who are indulged in extra -curricular activities like NCC and NSS camps and trainings. Peer guided learning techniques and methods are introduced in the clinical hours among third year undergraduate students to give help the struggling learners to update their subjective knowledge.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institute adheres to the Academic Calendar prepared according to the calendar provided by Punjabi University Patiala. Every year we prepare the academic calendar for the institute and also a department wise activity schedule for smooth functioning. This ensures that the curriculum is enriched through related activities like guest lecture, extension activities. For the academic session academic calendar was prepared and followed for conduct of examination and other activities. The academic calendar is displayed on the institute website and also shares with the head of the departments so as to ensure proper execution. A copy of academic calendar for session 2015-16 is attached (Annexure 1) for reference. Being an institute affiliated to Punjabi University, Patiala, we follow the academic schedule provided by the university. The Institute prepares their own academic calendar for various programs which follow the timelines/guidelines and academic schedule of the affiliating University. Generally, the Punjabi University Patiala gives guidelines on the following in their academic schedule, along with annual cultural activity. 1. Beginning of the academic sessions. 2. Last working day

of the semester 3. Mid-term examination schedule. 4. Annual Sports meet 5. Talent Hunt Function 6. University Youth Festivals 7. Functions of the departments/societies 8. Tutorial Groups 9. Educational Tours 10. P.T.A. Meetings 11. I.Q.A.C. Meetings 12. HEIS Meetings 13. End term theory and Practical examination schedule. 14. University Examination: 15. Vacation schedule. 16. Feedback from stake holders The same academic calendar is published on institute's website before the beginning of every academic session. It provides plan for the academic year to students and parents. Considering the academic calendar, each department functions according to the teaching plan prepared at the department level

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.gcnayanangal.com/Article/downloads

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BSc	non-med lll-year	58	52	89.6
Nill	BCom	lll-year	65	64	98.46
Nill	BSc	med lll-year	16	16	100
Nill	BA	lll-year	160	139	86.8
Nill	MA	eco (ll-year)	29	29	100
Nill	MA	pol sci (ll-year)	22	22	100
Nill	BCA	lll-year	34	34	100
Nill	PGDCA	l-year	23	23	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.gcnayanangal.com/Article/downloads

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	00	00	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Seminar on constitution Day	Political Science Deptt.	20/11/2015
Workshop on AIDS, Drug Addiction and Health	Red Ribbon Club	01/02/2016
Workshop on Blood Grouping	Red Ribbon Club	09/02/2016
Seminar on drugs for creating awareness	Punjabi Department	09/02/2016
Bad Effect of Crackers	Legal Literacy Cell	11/04/2016

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
NIL	NIL	NIL

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	00	0	00
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
ZOOLOGY	1
PUNJABI	6
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
00	00	00	Nill	0	00	0

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
00	00	00	Nill	0	0	00

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	2	1	0
Presented papers	0	6	0	0
Resource persons	0	0	0	3

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
National Earth Day Celebration Pledge Programme	NSS	3	200
National Yoga Day Celebration	NSS/NCC	6	250
Celebration 'Constitution Day'	NSS	3	120
Orientation Assembly New Students	Youth Service Club	20	600
Rally against stubble burning	NSS/NCC	3	80
Workshop on Drug Addiction and Health Problem	NSS	2	150
Orientation Workshop on Environment	NSS / Red Ribbon Club	3	120

Van Mahautsav	College Campus NSS/NCC- 2 time	3	380
Swach Bharat Celebration (Poster Making Competition)	NSS with NCC	3	15
Teej Celebration	Youth Services Club, Punjabi Department	18	1100

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
00	00	00	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Orientation Assembly New Students	Youth Services Club	Orientation Assembly New Students	20	600
Workshop on Drug Addiction Health Problem	NSS	Workshop on Drug Addiction Health Problem	2	150
Workshop on Road Safety as title "Bachao vich hi Bachao Hai"	Red Ribbon Club	Workshop on Road Safety as title "Bachao vich hi Bachao Hai"	2	120
National Yoga Day	NSS/NCC	National Yoga Day	6	250
Orientation Workshop on Environment	NSS/ Red Ribbon Club	Orientation Workshop on Environment	3	120
Van Mahautsav	College Campus NSS/NCC- 2 time	Van Mahautsav	3	380
Swach Bharat Celebration (Poster Making Competition)	NSS with NCC	Swach Bharat Celebration (Poster Making Competition)	3	15
Teej Celebration	Youth Services Club (Punjabi Department)	Teej Celebration	18	1100

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
00	00	00	00

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NA	NA	Nill	Nill	NA

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
00	Nill	00	0

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
7500000	7465867

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Nil	Nill	Nill	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	20911	1151261	448	89717	21359	1240978
Reference Books	5678	273555	Nill	Nill	5678	273555
Journals	48	30330	6	11890	54	42220

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	61	37	61	10	10	2	2	55	0
Added	0	0	0	0	0	0	0	0	0
Total	61	37	61	10	10	2	2	55	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites

| 1714755 | 1313821 | 1085401 | 875787 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college administration regularly monitors and supervises the available infrastructure and ensures its upkeep, repair and maintenance. There are committees in the college like Campus Cleanliness Committee, Campus Beautification Committee which are dedicated to the maintenance of the campus. There are incharges of certain departments like Department of Physical Education, BOTONY,ZOOLOGY,CHEMISTRY,PHYSICS etc. Who are fully responsible for the upkeep of inventories and stock. They maintain a stock register and conduct annual stock checking of their respective departments. The department of Computer Science takes care of each and everything of Computer Labs. At the end of the financial year, report is compiled. Based on this checking, the plan for repair, writing off and purchase of relevant infrastructure facilities is formulated. Requirements, if any of any department is submitted in black and white which is evaluated by Purchase Committee and Maintenance Committee. Then the process follows – Call for quotations, verification of prices, quality of the item etc. Day to day maintenance of classrooms, corridors, lawns and other places is also ensured by the Support Staff. The sensitive equipment's like generators, water motors have been installed in the outer vicinity of the college as a safety measure. Safe and Clean drinking water is ensured through ROs and water coolers. So far as the academic and support facilities are concerned, the Librarian regularly monitors the condition of the library stock, coordinate the timing of issue and collection of books, channelizes the requirement of books, journals and other items as well. Then, there is a wide range of Elective subjects offered to students, scholarships, stipends and fee concessions are made available for needy, poor and meritorious students. NCC, NSS, Youth Welfare Club, A, Red Cross Society, and various subject societies are there for the holistic growth of the students. The college is committed to serve the cause of 'girls' education by providing every possible facility to the students. Library The College has a central library with a very rich collection of text books, reference books and journals numbering approximately 27027. In addition to this each department maintains library of its own. Bonafide Honours students are allowed to borrow books from both these libraries. Laboratory There are 12 laboratories connected to the departments of Geography, Physics, Chemistry, zoology, botany, computer. Sports facilities There are so many sports facilities within the college campus one with volleyball and badminton court, 200 mtr athletic track, gymnasium and approximately equipment and sports kits of almost 17 games are available in the physical education department. Computer facilities 73 computers in various departments and UGC network resource center.

https://www.gcnayanangal.com/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Post Metric scholarships to SC students and Post Metric scholarships to OBC students	96	1211018
Financial Support			

from Other Sources			
a) National	Central sector scheme of scholarship for college and university students	9	900000
b)International	00	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Nil	Nill	0	0

No file uploaded.

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2016	Prime minister's employment generation program scheme	256	256	0	0
2016	career counselling (In collaboration with ETRDI)	325	325	0	0
2016	career counselling for Allied services	289	289	0	0
2015	Career guidelines for M.sc chemistry	63	63	15	0
2016	Career guidance for higher studies	385	385	70	0
2016	Counselling for UGC NET	40	40	1	1
2016	Career counselling for banking	68	68	2	2

2016	CA				
2016	Counselling for graduation scholarship scheme	290	290	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
00	0	0	Nill	0	0

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2016	1	B. Sc.	Govt. shivalik college ,Naya Nangal	H.P university Shimla	M.Sc (environmental science)
2016	4	B. Sc.	Govt. shivalik college ,Naya Nangal	Khalsa college ,APS	M.Sc. Botany
2016	1	B. Sc.	Govt. shivalik college ,Naya Nangal	Punjabi university	M. Sc(forensic science)
2015	1	B. Sc.	Govt. shivalik college ,Naya Nangal	Khalsa college ,APS	M .Sc.(physics)
2016	1	B. Sc.	Govt. shivalik college ,Naya Nangal	Khalsa college ,APS	M .Sc.(physics)
2016	1	B. Sc.	Govt. shivalik college	LPU	M .Sc.(physics)

2016	1	BCA	Govt. shivalik college ,Naya Nangal	Punjabi University , Patiala	MCA
2015	1	BCA	Govt. shivalik college ,Naya Nangal	CGC,Landra	MBA
2016	1	BCA	Govt. shivalik college ,Naya Nangal	PTU Jalandhar	MBA
2016	1	BCA	Govt. shivalik college ,Naya Nangal	I.k Gujral, Tech. university	MCA

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SET	0
SLET	0
GATE	0
CAT	0
GRE	0
TOFEL	0
Civil Services	0
Any Other	0

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Declamation contest	Zonal	1
Western solo song	Zonal	1
Poetry	Zonal	1
Western solo instrument	Zonal	1
Classical Vocal	Zonal	1
Debate	Zonal	2
Quiz	Zonal	3
Lok Geet	Zonal	1
Rangoli	Zonal	1
Geet Gazal	Zonal	1

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	cash prize	National	1	Nill	Nill	Monika , Deeksha
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college does not have student council or any similar body as university does not permit. but representation by students is given in editorial board of the college magazine The satluj as student editor of the English ,Punjabi, Hindi, Science, Computer, Commerce sections. The creative potential of the students is channelized. They are constantly guided by the teacher editor about the creative writing which hones their skills. There is bridge between students and academic staff by forming various societies in different departments. Various activities are undertaken by these societies. These activities inculcate organizational and presentational skills in these students. The students are appointed as office bearers of these societies of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Academic Functioning: The institution follows a practice of participative management. The college provides the best opportunity to all the faculty members in the decision making process under the enlightened leadership of the Principal. In the beginning of the new academic session, the college principal addresses a meeting of the college faculty to orient them about the new programmes and projects to be undertaken by the college. Various committees are formed to carry out different projects and programmes efficiently. The needs, problems and suggestions for educational and infrastructural reforms are discussed in staff meetings with other faculty members. Participative management constitutes the core of decentralized governance system is being followed in the college. The Heads of the departments, conveners of various

committees are fully authorized to take decisions while implementing their mandate or while preparing their programme schedules. The Heads of the departments, in collaboration with other members of the departments, chalk out various activity schedules to disseminate knowledge to the students. Every department of the college prepares the time table, syllabus utilization, guest lectures and plans to ensure quality of teaching. The members of the PTA, HEIS and ALUMNI are also kept in the loop about all the ongoing developmental projects and new projects to be started. The entire teaching faculty and members of the non-teaching faculty are made members of the various committees for the all round development of the college. Students are involved as volunteers in the all functions of the college. Administrative Functioning: The Superintendent, in tandem with the college authorities, handles the administrative responsibility of the college. Though budget preparation is an administration responsibility, individual budgets are prepared based on those departmental inputs. The institution upgrades the infrastructure from time to time in order to be at par with the emerging global trends in technology. Infrastructure as per regulatory body is established and maintained. Maximum utilization of resources is encouraged. A total of 03 computer lab (with 61 computers) of college for students learning effective. Departmental heads and faculty are responsible for raising the new requirements for laboratories. All the laboratories vize Physics, Chemistry, Botany, Zoology, English language lab, Geography, Computer Science are renovated at regular intervals and latest equipments is purchased according to requirements.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	:- The College has not signed any MOU with any other institution. Experts from industry and institutes of eminence are invited to interact with students and make them aware about latest in the filled and job market requirements.
Admission of Students	The admission to various courses is done through online application process from session 2015-16. Fair, transparent and merit based admission process through Punjabi university Patiala university portal as per the norms laid down by Punjabi University Patiala. A dedicated admission team is available which guides students and parents throughout admission process including online filling up of college and university admission forms. • College admits students some courses on merit basis and others on first come first serve basis, the cut off percentage is above the minimum qualifying or eligibility percentage set by the university. • Complete transparency is maintained in admission process.

Human Resource Management	The college manages the human resources available with it in a way that maximize the employee satisfaction and performance in the pursuit of the goals of the institution. Recruitment and retention of the permanent staff is in the hands of the state government. The college recruitment only guest faculty against sanctioned posts lying vacant and for self financing programmes. For this, a very transparent system of selection is followed and the best available faculty is recruited. The workload to the staff members is allotted to them according to their specializations. This ensures that the college faculty contributes maximally in their areas of strength. To recruit the staff, the advertisement is given in the newspapers and the reservation policy is adopted as per Punjab Govt./UGC norms.
Examination and Evaluation	The college follows the evaluation system of the affiliating university. The College Examination Committee ensures that the university norms are strictly adhered to. The process of granting internal assessment is very rigorous and transparent. Rigour and transparency are ensured as the mid semester tests are evaluated weil before the specified time period. The answer sheets are shown to the students. The process of giving assessment marks for attendance is again totally transparent and as laid down by the university. Detailed information about One evaluation process conveyed through college prospectus, notices on the notice boards, tutorial classes and assemblies conducted especially before the commencement of house examinations. Subject teachers hold special discussions in their respective classes about the pattern to the question papers and the division of marks according to university pattern Principal holds special meetings with the staff members to discuss the examination schedule. Students performance is evaluated throughout the academic session through various class tests oral tests/ and mid -tem examination. The question papers in both the mid semester exams are set strictly according to the university exam solicited, if any, by the

	students. These members of the faculty who are nominated to the Board help in the restructuring and development of the syllabus every three years. At the beginning of the academic session, each department holds meetings in which the classes are allocated to the faculty The College awards internal assessment to the students on the basis of following parameters : • Mid semester examination. • Attendance of the Students. • Class Participation. • Assignment by the Students. • Class Test. • Performance in Practical
Curriculum Development	Curriculum Development : The college is affiliated to Punjabi University Patiala. All the courses taught are approved by the Punjabi University. Academic calendar of Punjabi University is followed to cover the syllabus during the specified period. Orientation for the new students is held at the beginning of the new session of the college. Several teachers of the college are members of university bodies and they convey to the university feedback regarding curriculum and changes to the University. An assembly is organized at the beginning of each session in which the principal, senior faculty members and coordinators of various clubs and societies intimate the students about the different academic, curriculum and extra curriculum activities. Tutorial groups are conducted at regular intervals to solve the grievances, if any, of the students.
Teaching and Learning	Teaching and Learning :- The learning experiences of the students are enriched by adopting innovative and interactive teaching methods and audio visual aids by various department. Students performance s closely monitored through class tests, assignments and house tests. There progress is registered for improvement in teaching learning process. The college motivates its faculty to state aware of the recent educational trends to prepare enlightened learners through seminars workshops and training. Special lecture/ talks by eminent scholars/researchers are arranged for deeper insights. As a confidence building measure and for enhancement of communication skills, students are

	encouraged to make presentation and engaged in group discussion.
Research and Development	The college values relentless pursuit of excellence in imparting latest practical knowledge to substantiate the theoretical aspects. The college strives to provide the resources and other facilities as per the norms of State Govt. and DPI (Colleges) to uphold standards of scholarly excellence and professional development. Faculty members from different departments are actively involved in writing of research papers. The teachers are encouraged to participate in National and International Conferences and present their research papers. Some of our faculty members have also registered themselves for Ph.d.
Library, ICT and Physical Infrastructure / Instrumentation	The college has a library catering to academic needs of the students and research scholars faculty members. Presently there are books with many more books to be added in the current financial year. The new books are procured based on recommendations from all the departments with a fair distribution across all specialties. The college library is setup with 27015 (27 new books), 19 Journals (06 new Journals) 17 magazines and 12 newspaper (05 in English, 04 in Hindi and 03 in Punjabi). The following majors are being undertaken for upgrading the Library facilities: • Computerization of the Library Services. • Creation of Separate Reading Room for Post Graduate Students. • Setting up of Additional display boards for latest arrivals and magazine racks.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Student Admission and Support	For constant support and assistance to the student community, online loads are used to keep in touch about various notice. Besides that online message and short messaging service are also used to inform and notify students about different academic and official activities
Examination	The college conducts semester wise examination smoothly. The sitting arrangement of the students is displayed well in time to avoid chaos

	and confusion on the examination days. This also saves time controls stress of the students during examinations. Notice related to exams are also posted and updated on priority basis. Thus the Chief Examination officer and examination committee in college ensures transparency and quicker methods of conducting exams. Besides that marks of the internal exams and semester exams are also sent to the university. In order to implement the curriculum all departments employ different strategies like holding tests, assignments, presentation, seminars etc. An academic calendar is prepared at the beginning of each session. Before the beginning of each session, the rules for admission and examination are outlined in the prospectus so that the students may get an idea regarding the same. An assembly is organized at the beginning of each session in which the principal, senior faculty members and coordinators of various clubs and societies intimate the students about the different academic, curriculum and extra curriculum activities. Tutorial groups are conducted at regular intervals to solve the grievances, if any, of the students
Planning and Development	1. In the area of planning and development, the college makes use of e-governance quick information , events, notices can be sent to registered members, staff, students and parents in few click with integrated transactorial sms gateway which essences almost 100 delivery at any time. The college has software modules, with integrated dynamic website management. 2. CMS, uploading documents, content on website such as notices. 3. Admission module (Counseling, Fees, Subject selection etc.) 4. Challan based fee collection with Bank. 5. University internal assessment module. 6. Fee account module 7. Implantation of sms gateway (sanding important notice messages via sms). 8. Student's scholarship Records. 9. University Roll no. upload. 10. Module level permissions/Restrictions for each user.
Administration	The College makes continuous efforts to go paperless in all its administrative and official works. All

	online and computerized functioning is done to practice transparency while sharing information within the college, faculties and departments.
Finance and Accounts	Fully equipped computerized methods are followed to keep tracks and records of all finances of the college. Advanced software is used to keep scanned documents, e-filing and budget transactions accurate. The Bursar office checks, verifies and guides the finance nad accounts section time to time.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Work shop on Computer use in Punjabi Language	1	04/05/2016	12/05/2016	Nill
Work shop on IPR Awarness and Plagiarism Detection tool for India Languages	1	13/05/2016	Nill	Nill
Work shop on computer	1	12/04/2016	Nill	Nill

interfaced Science experiments			
No file uploaded.			

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	2	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
LTC, Medical Leave, Mobile Allowance, Medical Allowance, GIS	LTC, Medical Leave, Mobile Allowance, Medical Allowance, GIS	SC/BC/Minority/disabled students/scholarships • Edusat Lectures. • Book Bank Facility. • Career Conselling and Guidance • Reader Club • Student's Demonstration in Science

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Ans. Details about the internal and external audit are given below. The internal audit of all the students funds is carried out by the Bursar of the college regularly. The external audit of all Govt. grants /other grants is carried by auditors of the AG Punjab. The last audit was done in April 2015. Being a Govt. institution the college complied with all the suggestions/objections of the auditors. The college, on its own, arranges the audit of all PTA and HEIS funds.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Nill	Nill
Administrative	Yes	PTA) Yes	Yes	Bursur and Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

PTA meetings held regularly: 2015-16 Dated 01-07-2015, 19-09-2015, 23-10-2015, 04-03-2016, 02-06-2016.

6.5.3 – Development programmes for support staff (at least three)
Regular meetings of support staff are held with principal

6.5.4 – Post Accreditation initiative(s) (mention at least three)
(1) IQAC meeting (2) 2015-16 annual calender was prepared. The meetings of HEIS and PTA association was held according to the calender. (3)Organise annual Athletic Meet in the year. 150 students participated in various inter college compitition.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	**Yes**
b)Participation in NIRF	**No**
c)ISO certification	**No**
d)NBA or any other quality audit	**No**

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
[View File](#)					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Essay Writing competition related to KHADHI promotion	**15/08/2015**	**15/08/2015**	**40**	**20**
Paper reading on gender equality organized by readers club	**20/08/2015**	**20/08/2015**	**35**	**15**
Readers club(writeup) Men, Women equality	**25/08/2015**	**25/08/2015**	**45**	**10**

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
• **Cleanliness and beautification drive is regular feature. The students and staff members ensure switching off all the electrical fittings before leaving their classrooms or labs. Tree plantation program is a regular activities of NSS units. As the main building of the college is more than 42 years old architectural marvel ,its thick walls with high ceilings make the class rooms airy and well lit. Website of the college is regularly updated and important**

links are added to it. Students are motivated for antipollution and crackers free Diwali.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Rest Rooms	**Yes**	**1**
Any other similar facility	**Yes**	**1**

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2015	**1**	**1**	**28/09/2016**	**01**	**Interactive session with Mumbai Dibbawala**	**On time delivery**	**62**

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for students	**31/03/2015**	**1.every student should carry his/her identity card. 2 ragging is prohibited in the campus 3 mobile phones should be used in specified zones. 4.writing on walls/furniture is prohibited. 5.chewing of tobacco and spitting on walls /floors is prohibited.**
College handbook	**30/06/2015**	**The college handbook consists of the courses offered, sports, library ,laboratory and other student support facilities. It also contains the college links and ethics**

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Seminar on Pradhanmantri Rozgar Yojna	**04/05/2015**	**04/05/2015**	**40**

Cleanliness drive(Village Daulabasti)	18/05/2015	18/05/2015	35
Essay writing competition on (sewage sludge treatment plant ,role of atomic energy in treatment of cancer)	23/05/2015	23/05/2015	15
Skill Indian campaign	15/07/2015	15/07/2015	40
Van Mohatsav(NSS)	11/08/2015	11/08/2015	20
[View File]()			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Active initiatives for setting up of Botanical Garden.2 Use of organic manures and fertilizers in the college garden.3 The college large green cover for carbon neutrality and keeps on increasing this cover by regular plantation drives in an around the campus. E-governance has reduced the paper usage considerably helping in eco friendly environment.4 Students participate in conducting plantation drives. 5 Regular cleaning of water tanks. Maintenance of lawns is done by institute concern employees and a pest control activity has been done regularly.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1.Digitalization of administrative procedure. Other than academic activities it is the responsibility of the college to inculcate some good habits among the students to make them responsible and accountable citizens. Various initiatives like digitalization of result, digital admission process and use of IT in administration helps a remarkable job in the progress of the college. Usage of appropriate IT could improve the overall environment and operational efficiency of this institute by performing the functions such as administration of student data, personal records maintenance, payroll and financial accounting. Beside this a typical report by payroll system i.e. preparation of pay slips of employees, pension payment record of retired employees income tax repots has been prepared easily. College maintains financial grants such as RUSA grants, PTA , HEIS and maintains of records of employees PF. Major application of IT which have direct impact on students are course schedules ,attendance and academic performance. The process of course schedule of college starts with announcement of student registration an ends with the announcements of examination result. Once the admission process is completed, college administration needs to maintain time table, work load, Mid Term examination and final examination. Similarly, the teachers have to be assigned the individual classes and subjects that they should cover. Computerization of student attendance data will help to monitor student's grades, results and fines. 2. Academic help to needy students. Our college is the one of the renowned government college in this area and maximum students belongs to poor families approach to this college. Because of poor background of students, they cannot afford the expenses of books. for this reason academic help to poor and needy students provided by the college through book banks(Reet library).Beside this all the departments in this college maintains such a small book banks so that they can do needful help to needy students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.gcnayanangal.com/Article/downloads

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Government Shivalik College established in 1979 with the vision to build an educational environment that believes in imparting the best quality education within the society as the first degree college of Nangal Dam. Since its inception the college has endeavored to harmonies the stream of tradition and modernity in its functioning. It aims at imparting education that will inculcate sense of devotion and service among the students. The college plays major roll in enabling students to form cutting edge mind set required for sustainable development. With an objective towards developing sensitive, responsible and progressive citizens, the institution contributes meaningfully towards nation building as follows: i) The basic need of the students from these areas is higher education at affordable cost. The College fee structure, in comparison to other private institutions of higher learning in and around is very low. ii) We ensure equity in higher education by providing adequate opportunities to the underprivileged sections of society by strict adherence to the reservation policies of the State Government. Iii) Effort is made to preserve the cultural heritage and tradition through various cultural/co curricular activities. iv) The college boasts of a vibrant sports culture by offering various facilities as 400 m track, cricket ground, basket ball court, badminton court, and gym, etc. thus enabling our students to participate and excel in various national and international tournaments. v) We go allot to create a conductive learning environment where teachers are facilitators and students the prime beneficiaries.

Provide the weblink of the institution
http://www.gcnayanangal.com/Article/downloads

8.Future Plans of Actions for Next Academic Year

1. Submission of Annual report to Punjabi University Patiala for the session 2016-17 2. updating of website 3. Face lifting of the college campus. 4. help desk/ counselling cell for admissions for the session 2016-17 5. Teaching Plan/ PPT preparations. 6. Department Societies/ functions/ tours/trips 7. Automation of office and development of ICT INFRASTRUCTURE 8. students progression 9. workshop, seminar campus cleaning during the session 2016-17 10. Quality related seminar during the session 11. strengthening of IT infrastructure. 12. IQAC meetings 13. feedback from students and parents. 14. inputs from the departments